**Confirm Your Housing Cost To-Do screens walkthrough**

**Loretto**

**1**

 

The Confirm your Housing Costs To-do will be in your To-do list on your Universal Credit account

**2**



Select yes to say your rent and service charges (if you have them) have changed

**3**

 

Select Yes

**4**



Enter the monthly rent amount from your rent letter

Select Yes

The Universal Credit system will display the current rent held on your account

**5**

If you currently have Service Charges recorded on your Universal Credit Housing Costs you will be taken to the following screen:



Select Yes

The Universal Credit system will display the current service charges held on your account

Enter the monthly eligible service charge amount from your rent letter

**6**

Once you have answered these questions you will see a summary of your answers. If you have made any mistakes you can change your answers.

If you are happy with the information you have provided press confirm to complete the To-Do.