

Confirm Your Housing Cost To-Do screens walkthrough Loretto (A)

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The Confirm your Housing Costs To-do will be in your To-do list on your Universal Credit account

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Confirm your housing costs

Changes to your housing costs

Has your rent changed?

- Yes
 No

Have your eligible service charges changed?

- Yes
 No

Select yes to say your rent and service charges (if you have them) have changed

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Confirm your housing costs

Date of change

Did your housing costs change on 1 April 2024?

Check the letter from your landlord for the date of the change.

Yes
 No

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Select Yes

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Confirm your housing costs

Changes to your rent

You are currently charged £
per month in rent.

The Universal Credit system
will display the current rent
held on your account

Your landlord should have written recently with
details of changes to rent or eligible service
charges.

**Are you still charged monthly for your
rent?**

- Yes
 No

Select Yes

How much is your new rent?

Do not include any service charges or rent arrears.

£

Enter the monthly rent amount from your
rent letter

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If you currently have Service Charges recorded on your Universal Credit Housing Costs you will be taken to the following screen:

Confirm your housing costs

Changes to your service charges

You are currently charged £
per month in eligible service charges.

The Universal Credit system
will display the current service
charges held on your account

Your landlord should have written recently with
details of changes to rent or eligible service
charges.

**Are you still charged monthly for your
service charges?**

- Yes
 No

Select Yes

**How much are your new eligible service
charges?**

Only include 'eligible' service charges. They will be
listed separately on the letter from your landlord.

£

Enter the monthly eligible service
charge amount from your rent letter

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Once you have answered these questions you will see a summary of your answers. If you have made any mistakes, you can change your answers.

If you are happy with the information, you have provided press confirm to complete the To-Do.